

## Plainville Public Library Bulletin Board Policy

Bulletin boards are provided in the Library to inform the public of events, programs, and services sponsored by the Library; postings from the Town of Plainville and other government agencies; job postings for Plainville businesses, and events of a civic, cultural, informational, or recreational nature that would benefit library customers and are held in the area served by the Library. Said events must be sponsored by community groups, local businesses, or non-profit organizations.

1. All submissions will be reviewed by Plainville Library staff before being posted.
2. Posting of notices does not indicate Library endorsement of the ideas, issues or events promoted by those notices.
3. The suggested size of a poster is no larger than 8.5"x11". Larger posters can be put up with the understanding that they will be the first to be removed if the bulletin board space begins to get crowded.
4. Notices will be removed when they are no longer timely or when space is required for more current items.
5. The Library assumes no responsibility for the preservation or protection of any materials delivered for posting. Materials will not be returned.
6. Members of the public are not permitted to post or remove notices. Only authorized library personnel or volunteers may post or remove notices on the library bulletin boards. Notices posted without authorization will be removed.
7. All notices posted on the library bulletin boards must contain the name and contact information of the sponsoring agency and/or its authorized representative.
8. The library does not censor or remove a posting because some members of the community may disagree with its contents. Those who object to the content of a posting may submit their complaints with a Statement of Concern Regarding Library Material, which will be judged according to the policies established by the library.

The following will not be accepted for posting:

- Materials endorsing or opposing the election of any candidate for public office
- Materials endorsing or opposing the adoption of federal, state, or local legislation
- Materials promoting commercial products or services
- Materials promoting items or services for purchase

Posting authorization is based on the provisions of this policy and not on the content, viewpoints, beliefs, or affiliations of the organizations permitted to post notices. Failure to comply with this policy may result in denial of posting privileges.

Rev. 12/22